

St. Mark's Episcopal Church
Vestry Meeting Minutes
March 2, 2022

Present: Fr. RJ, Bruce Hixon, Sr. Warden; John Willoughby, Jr. Warden; Beth Crawl, Carol Hayn, Marcia Kiesling, Gene Little, Leslie Redmon, Sara Strattan

Not Present: Mandy Pelger

Guest: Charlie Kiesling, Treasurer

The meeting was called to order at 5:33pm by Fr. RJ. Bruce provided the opening devotion.

Marcia **motioned** to accept the minutes of the February 2, 2022, meeting. Leslie seconded the motion, and the motion was unanimously approved.

Financial Dashboard

- Charlie provided the Vestry with a copy of *Snapshot of Church Finances*, a Financial Dashboard developed by Dan Hotchkiss, senior consultant for the Alban Institute. Using various metrics, the Dashboard gives a snapshot of the financial health of a parish.
- Charlie populated the Dashboard with our own data and reviewed the results with the Vestry.
- The Finance Committee will use the Dashboard as an additional analysis tool to gain awareness of expenses by functional category without being focused on line items.
- Charlie became aware of the Dashboard in a blog on the Episcopal Church Foundation Vital Practices website. The author of the blog is Greg Syler, and Charlie recommended that the Vestry read his and other blog posts on the site.

Finance Committee

- Charlie **motioned** that the Finance Committee requests permission to add Chris Arnold and Pam Clark to the Finance Committee, replacing Norm Warren and Kathy Kennedy. Sara seconded the motion and the motion passed unanimously.
- The Finance Committee members are: Charlie Kiesling, Treasurer; Geoff Gordon, Sara Strattan, John Willoughby, Pam Clark, and Chris Arnold. Fr RJ, Rector; and the Senior Warden and the Junior Warden are also standing members.

Wardens' Reports

- **Senior Warden**
 - Former parishioner Jo Bortz passed away 2-8-22. A memorial service will be scheduled in the future, possibly not at St. Mark's.
- **Junior Warden**
 - No report.

Rector's Report

- **Palm Sunday Breakfast**
 - There will be one service at 9:00am on Palm Sunday, followed by a breakfast.
- **Evangelism**
 - The Forward Movement pamphlet, *Practicing Evangelism*, may be a better fit for our parish than the Winter Convocation's *The 20 Day Evangelism Challenge* program. Vestry members were given copies of the pamphlet and asked to give Fr. RJ their thoughts.
 - Pamphlets are available in packs of 10 and are inexpensive. We may order them for the congregation.

Need for Volunteers

- Katie has been sending out communications about volunteering within the church.
- Fr. RJ asked Vestry members to think of people who may be good at filling any of the various volunteer positions.
- Vestry members were encouraged to invite people to participate, and if not comfortable doing so, Fr. RJ will ask.
- Fr. RJ noted that often people don't do things because they are not personally asked. Being asked helps someone develop an overall connection to the church.

Thank You Notes

- Thank you notes are being sent to parishioners who pledged and will be signed with a personal note from a Vestry member. Fr. RJ handed out 8 notes per Vestry member.

The meeting was adjourned at 6:24pm with a **motion** by Sara, seconded by Marcia, and approved unanimously.

The next meeting is Wednesday, April 6, 2022, at 5:30pm. Sara will provide the Reflection and Prayer for the meeting.

Respectfully submitted,



Karen Violand
Clerk