

St. Mark's Episcopal Church
Vestry Meeting Minutes – January 3, 2018
7:00 pm

Present: Rev. Beth Frank, Interim Rector; Derek Gordon, Sr. Warden; Gary Giammarco, Jr. Warden; Charlie Kiesling, Treasurer; Kathy Kennedy, Clerk; Rhonda Warren, Christy Thorley, Kirk Bletzaker, Beth Crowl , Bruce Hixon, Sara Strattan. **Excused:** Christy Thorley.

Minutes of December 6, 2017 meeting: Approved as corrected following a motion by Sarah and second by Rhonda.

New Business:

Nominating Committee Report – The committee reported those willing to serve on vestry are Bob Kennedy, Grace Giammarco and Beck Rand. Derek is willing to serve again as senior warden and Rhonda would consider the junior warden position. Election of wardens will occur at the February meeting of the new vestry.

Annual Meeting Planning Report – Derek will present a report at the annual meeting on January 21 regarding the transition process. The meeting will include an asset mapping exercise. Bruce made a motion there be one service at 9 a.m. that day. Seconded by Beth C. and motion carried.

Event approval– Approval was given for Kathy and Bob Kennedy to host a baby shower in the parish hall for their daughter on February 3rd following a motion by Charlie and second by Gary.

Standing Items:

Interim Rector's Report – Rev. Beth reviewed the 2018 office holiday calendar. It has been decided to gather a team to review various administrative documents and make recommendations with questions for the vestry before the final draft of the Standard Operating Procedures be presented for approval.

Transition update – Rev. Beth met with Percy Grant and Brad Purdom of the Diocese. It was suggested the proposed target time to attack the part-time rector versus full-time question be six months. There is a proposal to hire a consultant to guide the search process and the vestry felt this would be an excellent idea to explore. Percy will come to the May vestry meeting and outline who is available to do such.

Sr. Warden's Report – Derek thanked Beth, on behalf of the vestry, for the holiday vestry dinner held at her home for members and their spouses. He also thanked her, on behalf of the congregation, for the New Year's Eve open house. It was decided to have a Feb. 13 Shrove Tuesday pancake supper sponsored by the vestry.

Jr. Warden's Report – Gary talked about his experience at Diocesan Convention. He reported Rev. Beth was elected as a trustee. He also thanked those from the parish who attended the Weaver School auction.

Liaison Reports –

Worship: Bruce discussed the need for new vestments

Congregational Care: no report

Communications: no report

Administration/Finance: Presented by Charlie

Restoration Campaign: 58 pledges or donations totaling \$107,003 with \$53,545 of that already received.

Stewardship Campaign: 59 pledges totaling \$121,000. 20 remain outstanding.

Narrative Budget: Charlie and Sarah reviewed the narrative budget drafted by the Finance Committee and to be presented at the annual meeting. The vestry expressed their gratitude to the committee for all of the time and detail involved.

Christian Formation: Rev. Beth is working on a Lenten program and is proposing a noon Eucharist and Bible Study for the Wednesday morning group.

Weaver Childhood Development: Rhonda reported all is going well

The meeting concluded with prayer at 9:00 pm with next meeting on February 7 at 7 pm.

Minutes submitted by Kathy Kennedy, Clerk