

St. Mark's Episcopal Church

Vestry Meeting Minutes

November 7, 2018

Present: Rev. Beth Frank, Beth Crowl, Grace Giammarco, Bob Kennedy, Charlie Kiesling, Beck Rand, Sara Strattan, Christy Thorley

Sr. Warden Derek Gordon participated by phone. Jr. Warden Rhonda Warren, Bruce Hixon, and clerk Karen Violand were excused.

The meeting was called to order at 6:05pm. Opening devotions were led by Derek Gordon and Sara Strattan.

A motion was made by Bob Kennedy to approve the minutes of the Oct. 10, 2018 meeting. Christy Thorley seconded and the motion was passed.

-Altar Guild 2019 Alcohol Request

The request to serve alcohol at three 2019 Altar Guild events was unanimously approved.

-By-Laws Proposal to reduce the size of the Vestry from 12 to 9 members

The Vestry discussed amending the By-Laws to reduce the size of the Vestry. Sara Strattan presented a draft parish notice from the Vestry of a special meeting presenting this change and two additional changes which would be required if the Vestry size were reduced. The Vestry agreed that a Vestry size of 9 allows for presentation of different views on issues while also exceeding the Diocesan requirement of at least 5. The Vestry agreed to schedule a parish meeting for Sunday, December 2, 2018, at 9:15 am. After the vote nomination forms are expected to be distributed.

Each Vestry member is asked to nominate at least 2 people. Nominations are due December 19, 2018.

The nominating committee will consist of outgoing Vestry members Bruce Hixon, chair, Beth Crowl, and Charlie Kiesling. They will review and finalize a timeline for the nomination process.

The Annual Meeting is scheduled for Sunday, January 20, 2019.

Returning Vestry members are saving Saturday, February 7, 2019 (9am-3pm) on their calendars for a Vestry retreat.

#### -Diocesan Loan Agreement

Charlie distributed and explained the grant application St. Mark's made to the Diocese for the HVAC capital improvement project. The Diocese agreed to award St. Mark's 1/3 of the project cost, and to provide a loan for 1/3 of the amount. (Restoration Campaign funds covered the other 1/3.) Charlie requested Vestry approval of the following motion to authorize execution of the loan agreement:

#### VESTRY RESOLUTION

WHEREAS, this parish seeks to secure a loan from the Diocese of Ohio in the amount stated and under the terms and conditions set forth in the attached Loan Agreement and Promissory Note.

AND WHEREAS, the Vestry after due consideration has concluded that it is in the best interests of this parish to enter into agreement with the Diocese of Ohio for procuring of said loan.

BE IT RESOLVED that this Vestry, a quorum of duly elected vestry persons being present, does hereby approve the borrowing as evidenced by the Loan agreement and Promissory Note.

AND BE IT FURTHER RESOLVED that the \_\_\_\_\_ and the \_\_\_\_\_ of this parish be authorized to execute any and all documents necessary (including the Loan Agreement and Promissory Note) for the procurement of this loan.

Attested to by

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Clerk of the Vestry

Date \_\_\_\_\_

Bob Kennedy made a motion to accept the loan and Charlie seconded. The motion passed unanimously.

-Quarterly Financial Report

Charlie distributed the Cash and Investment Quarterly Balance Recap, explaining that spending is less than budgeted however income is less mainly due to 2018 pledges totaling about \$15,000 less than budget. He explained the transfer of funds from the Trust to cover the operating budget deficit and increases in Misc. Funds due to lighting rebate from AEP.

Charlie volunteered to continue to serve through 2020 as Treasurer if the Vestry desired. He felt it would be helpful to maintain continuity during the rector transition. The Vestry discussed finding an assistant treasurer who would start before 2020 working with Charlie and the Finance Committee. The Vestry thanked Charlie for his offer and all his hard work. (The Treasurer for 2019 will be elected after the election of the Class of 2019.)

-Rector's Report

Rev. Beth reported that 18 pledges have been received to date. Each pledge will be acknowledged with a letter of gratitude including a personal note of thanks and a prayer card. Vestry members were invited to write a note or two at the conclusion of the meeting.

The Vestry Advent gathering is scheduled for Wednesday, December 12, 2018. Rev. Beth will also host an Open House gathering at her home on Saturday afternoon, December 30, 2018.

Rev. Beth thanked Derek for his leadership and commented on the wonderful experience of the recent baptism of the Gordons' new son, Jack.

-Search Committee Update

Grace reported that progress on the creation of the Parish Profile is continuing steadily as the Committee meets weekly. Percy Grant of the Diocese is currently on sabbatical until January and in her absence, the Committee is steadily accomplishing their goals.

There being no further business to come before the Vestry, the meeting ended with closing prayers led by Sara Strattan and adjournment at 7:20pm.

NEXT MEETING: Wednesday, December 5, 2018 at 6 pm with devotions provided by Rhonda Warren.

Respectfully submitted,

Beck Rand

Acting Clerk