

St. Mark's Episcopal Church
Vestry Meeting Minutes
December 1, 2021

Present: Fr. RJ, Bruce Hixon, Jr. Warden; Beth Crowl, Linda Deuble, Carol Hayn, Marcia Kiesling, Mandy Pelger, Caroline Willoughby

Not Present: John Wise, Sr. Warden; Gene Little

The meeting was called to order at 5:32pm by Fr. RJ. Beth opened the meeting with an Advent Devotional reading.

Marcia **motioned** to accept the minutes of the October 6, 2021, meeting. Caroline seconded the motion, and the motion was unanimously approved.

The November 3, 2021, meeting was not held because we would not have had a quorum. The Vestry, however, needed to vote to approve the Convention Delegates. This was done by a quorum of email votes, voting unanimously to **approve** Convention Delegates: Bob Kennedy, Kathy Kennedy, and Geoff Gordon.

Financial Reports

- **3rd Quarter Financial Report**
 - Charlie commented that we are on course with our planned expenses.
 - We took less than planned from the Trust Fund because of the PPP Loan we received.
- **Donation Amounts to Thanksgiving Baskets and Community Christmas**
 - Thanksgiving Baskets: \$1,584.32
 - Community Christmas: \$2,417.50

Wardens' Reports

- **Senior Warden**
 - No report.
- **Junior Warden**
 - No report

Rector's Report

- **Future Goals** -- Fr. RJ met with John and Bruce, and they set goals for the future:
 - In the coming year, establish an Outreach Committee which will determine a unique St. Mark's Outreach that is done on a predictable basis. The Outreach should be something that all parishioners can feel a part of.
 - Establish a closer relationship with Weaver School so we can establish a greater sense of connection with them. Fr. RJ has been working with Susie to see how we can get more involved with them.
 - Add 6 new households in the coming year.
 - Within 5 years have a balanced budget so we are no longer drawing funds from the Trust. Fr. FJ noted that it typically takes about 3 years to cultivate a giving relationship with a new member that is significant to the parish budget.
 - Increase average Sunday attendance to 100.

- **Pledge Deadline**
 - We had asked parishioners to return their pledge cards by this Sunday, December 5. To date, about half of the pledge cards have been returned.
- **Neighborhood**
 - Bob Kennedy is heading a project to distribute door hangars containing our Christmas Services postcard to 40-50 homes in our neighborhood. The door hangar bags will also include St. Mark's branded ChapStick and hand sanitizer. The ChapStick had been purchased to be used at our Fair Booth, which was cancelled due to the pandemic.

Rector Housing Allowance

- Discussion was not necessary because the language of the agreement extends the allowance agreement for all future years unless otherwise amended.

Preliminary 2022 Budget

- Charlie distributed copies of the proposed budget for 2022, which will be voted on in January.
- General comments:
 - There are no major changes from last year.
 - We will need to resume the original monthly draw from the Trust.
 - We have realized electricity savings by changing to LED lights.
 - Weaver's new 5-year contract will begin in 2023 and includes a 2% increase every year.

Vestry Nominations 2022

- Vestry members with terms expiring in January 2022 are Linda, Caroline, and John. Fr. RJ is looking for nominations for new Vestry members.

The meeting was adjourned at 6:27pm with a **motion** by Beth, seconded by Marcia, and approved unanimously.

The next meeting is Wednesday, January 5, 2022, at 5:30pm. Carol will provide the Reflection and Prayer for the meeting.

Respectfully submitted,

Karen Violand
Clerk