

St. Mark's Episcopal Church
Vestry Meeting Minutes
January 2, 2019

Present: Rev. Beth Frank, Derek Gordon, Sr. Warden; Rhonda Warren, Jr. Warden; Beth Crowl, Grace Giammarco, Bruce Hixon, Bob Kennedy, Charlie Kiesling, Beck Rand, Sara Strattan, Christy Thorley

The meeting was called to order at 6:00pm. Opening devotions were led by Rev. Beth.

A motion to accept the minutes of the November 6, 2018 meeting was made by Charlie Kiesling and seconded by Sara Strattan. The motion was approved. The Vestry did not meet in December 2018.

A special meeting of the parish regarding amending Articles III and IV of the Bylaws was held on December 2, 2018. The parish voted to approve to:

- change the number of Vestry members from 12 to 9
- change the number of Vestry members elected annually from 4 to 3
- change the Vestry quorum from 7 to 5 members
- change the number of qualified electors needed to call a special meeting of the parish from 40 to 20

The minutes from the special meeting will be approved by the entire parish at the Annual Meeting.

Vestry Nominations

Beck Rand's Vestry term had been originally identified as a one-year term, but it was actually a two-year term. Bruce motioned to fill the unfilled two-year term with a current vestry member. Charlie seconded the motion and the motion was approved. Beck agreed to continue and fill the unfilled term.

Improving the vestry nomination process was discussed. This will be given further consideration at a later date.

Annual Meeting Agenda Review

The Vestry reviewed special items to be added to the Annual Meeting Agenda:

- Present for approval the minutes of the December 2, 2018 special meeting to amend Articles III and IV of the Bylaws as noted above.
- If time permits, Beth would like to present a video of Bishop Curry's "The Way of Love".
- Lead the parish in an Epiphany-related exercise/activity.
- Show a short video of Weaver school in action to give the parish an idea of the energy the parish gets from the school during the week. The video was made by Weaver and is used at their fundraisers.

Vestry Officers for 2019

Derek and Rhonda are willing, if nominated, to continue as Senior and Junior Wardens for another year. The continuity will be helpful when we get a new priest. Charlie will continue to serve as Treasurer and Karen will continue to serve as Clerk.

Nursery Attendant

Our Nursery Attendant, Riley Kiesling, will be leaving after April and we need to find a new nursery attendant. We will recruit from Malone or Walsh students, or see if one of the Weaver teachers may be interested. A Farewell presentation for Riley will be planned.

Cleaning

Rhonda reviewed the building's cleaning needs with Weaver School and learned that we need more areas cleaned by Monday morning. Effective January 1, 2019 we are contracting a new cleaning service. The new service provider is M.H. Professional Cleaning Service which is owned and operated by Mary Hakaim. They are also Weaver School's cleaning service. There were no negative issues with Lee Kyser, our previous cleaner of many years. Cleaning on Sunday afternoons to prepare for school activities on Monday was an issue and Lee was not interested in providing service on Sunday. Lee also thought it would be better to have one service provider in the building. Lee's business with larger commercial accounts has grown and he stated the only reason he was still cleaning St. Mark's was he had been here so long. Rev. Beth will send a letter of thanks to Lee for his years of service. Rhonda will also consult with Altar Guild about cleaning needs and responsibilities.

Financial Report

- Pledges: Budgeted pledge revenue for 2019 was \$154,478. Pledges received as of 1/2/19 are \$171,755, representing 76 pledges.
- Restoration Campaign: The Restoration Campaign goal was \$150,000 by 2020. Committed funds are \$128,818, and the amount received as of 1/2/19 is \$102,816.
- Special Gifts: Charlie reported receipt of a special gift of \$15,000 which will be put into Capital Funds. We also received another special gift of \$4,000 which will also be put in Capital Funds. Thank-you cards were sent to both donors.

Rector's Report

Rev. Beth reviewed the Lent program:

- The Shrove Tuesday Pancake Supper will be moved to the Sunday before Shrove Tuesday on a trial basis for one year.
- Parishioners will be encouraged to use the giving calendars with their UTO mite boxes as a reminder for how much we have to be thankful for.
- Rev. Beth will approach the Cooking with Care groups about serving soup, bread, and salad at the Wednesday evening Lent programs. Changing from a pot luck format may result in greater participation.

We are scheduled for a visit from the Bishop in October 2019. Rev. Beth will start a Confirmation Class in late January/early February. There are currently 6 confirmands. Classes will be held on Sundays after the 8:00am service. Because the class may last into the 10:00am service, confirmands will attend the early service on those Sundays. Rev. Beth is planning to lead an instructional eucharist with the confirmands at one of our services.

Search Committee/Transition

Our profile has been completed and is awaiting Percy to return from sabbatical and provide input. During Percy's absence another priest has assisted with the review. Once Percy approves our profile, it will be put online.

If Rev. Beth should receive another assignment from the diocese, another priest has agreed to fill in any time from Palm Sunday until we get a new priest.

Derek motioned, seconded by Charlie, to adjourn the meeting. The meeting was adjourned at 7:47pm.

The next meeting is Wednesday, February 6, 2019 at 6:00pm. Derek Gordon will provide the devotions. The Vestry Retreat is Saturday February 9, 2019 from 9:30am to 3:00pm.

Respectfully submitted,
Karen Violand, Clerk