

St. Mark's Episcopal Church  
Vestry Meeting Minutes  
June 2, 2021

**Present:** Fr. RJ, John Wise, Sr. Warden; Bruce Hixon, Jr. Warden; Linda Deuble, Carol Hayn, Marcia Kiesling, Gene Little, Mandy Pelger, Caroline Willoughby

**Not Present:** Beth Crowl

**Guests:** Charlie Kiesling, Treasurer; Joe Hoot, Building and Grounds

The meeting was called to order at 5:31pm by Fr. RJ. Caroline opened the meeting with a devotion from *Forward Day by Day*.

Caroline **motioned** to accept the minutes of the May 5, 2021, meeting. Mandy seconded the motion, and the motion was unanimously approved.

### **Finance Committee**

- No report.

### **Wardens' Reports**

- **Senior Warden**
  - No report.
- **Junior Warden**
  - **Stark County Fair – Baby Changing Station Booth**
    - We need to let the Fair Board know by June 15 if we are going to have a baby changing booth again. Carol has volunteered to be in charge. A Vestry vote is not needed because we have unused money from a grant from the Diocese from 2 years ago for this purpose. Bruce will tell Carol to let the Fair Board know that we will have a booth again.
  - **Eucharistic Minister**
    - Derek Gordon is going to be a Eucharistic Minister and will need vestments. John **motioned** to approve using Memorial Funds for a cassock and surplice for an amount not to exceed \$300. Linda seconded the motion, and the motion was approved unanimously.

### **Rector's Report**

- **Meal Train**
  - Beth Bletzacker is the coordinator of the Meal Train Ministry, which, as part of the St. Mark's One Stop Service Shop, is a network of parishioners who provide meals for parishioners in times of need.
  - When contacting Beth, Fr. RJ has asked to also be notified, because it means there is a pastoral need that he may not otherwise know about.
  - It is noted that the One Stop Service Shop is one form of Stewardship.

### **Stewardship Team**

- Joe has agreed to be the chairman of the Stewardship Committee. There will be a total of 4 members on the Committee.

## Building and Grounds Report

- **Air Conditioning**
  - We made short-term repairs to our failing air conditioning unit that is over 40 years old. We will get estimates for replacing it, as well as adding air conditioning to the undercroft.
- **Kitchen**
  - After thoroughly cleaning the kitchen, including contents of cabinets, drawers and appliances, Joe determined that the source of a mysterious bad odor was a freon leak in one of the refrigerators. Repair would be \$1,500 + and the cost of a new commercial refrigerator would be \$2,000. Joe can get a new convertible refrigerator/freezer that will meet our needs for around \$600. Funding would be from capital funds.
  - The other refrigerator needs about \$500 of repairs. Funding would be from inside maintenance.
  - The dishwasher does not work and most likely needs a new motor. Funding would be from inside maintenance.
  - Carol **motioned** to spend capital funds up to \$700 for a new refrigerator/freezer. Marcia seconded the motion and the motion passed unanimously.

The meeting was adjourned at 6:08pm with a **motion** by John, seconded by Marcia, and approved unanimously.

The next meeting is Wednesday, July 7, 2021, at 5:30pm. John will provide the Reflection and Prayer for the meeting.

Respectfully submitted,

Karen Violand  
Clerk