

St. Mark's Episcopal Church  
Vestry Meeting Minutes  
December 4, 2024

**Present:** Fr. RJ, Leslie Redmon, Sr. Warden; Beth Bletzacker, Kent Clark, Joe Hoot, Ken Jaeb, Rick Werren (via Zoom), Kathy Wise, John Willoughby

**Not Present:** Sara Strattan, Jr. Warden

**Guest:** Charlie Kiesling, Treasurer

The meeting was called to order at 6:02pm by Fr. RJ. Ken provided the devotion.

John **motioned** to accept the minutes of the November 6, 2024, meeting with a minor date correction. Joe seconded the motion, and the motion was unanimously approved.

### **Rector's Report**

- Fr. RJ talked to Pastor Marilyn at Hope Outreach about the Sunday School going to Hope to help them with the Saturday craft activities that they conduct for their children. The Sunday School children would also get to meet some of the people that use the hygiene kits they prepare. Scheduling will be the biggest challenge.

### **Wardens' Reports**

- **Senior Warden**
  - Vestry members were reminded to ask their ministry leaders to turn in their reports for the Annual Report.
- **Junior Warden**
  - No report.

### **2025 Budget**

- Charlie presented and reviewed the 2025 Budget, noting some changes requested by the CPA.
- Kathy **motioned** to approve the 2025 Budget as presented. Beth seconded the motion, and the motion was unanimously approved.
- Charlie also presented pledge history over the last 5 years and explained the trends. The Stewardship Dinners seem to be making a good impact, although we don't have enough people attending them. We may consider having a brunch after services instead of dinners.

### **Liaison Reports**

- A pizza party for the Sunday School students after the Christmas Pageant was approved.

### **Buildings and Grounds**

- An estimate of \$2,725 was received from A1 Concrete Leveling for repairs under the office floor. The work will be completed in the spring and will also include raising concrete areas in the pavilion.
- The drainage problem in the Columbarium Garden area has been fixed.

## Old Business

- **70<sup>th</sup> Anniversary Update**
  - Leslie presented sample invitations and RSVP cards. Flower art was designed by Sandy Paradis. Katie Kuceyeski designed the cover sheet for the bulletin. Livvy will work with the Sunday School to design a banner. Bookmarks will be given to everyone.
  - The Bishop has been invited, and Fr. RJ will see if she will be attending.
  - Kent will take orders for custom apparel from January-March, to be delivered in April.
  - After the first of the year, we will accept donations to offset the cost of the celebration, as there will be no charge to attend and no donation basket at the event.
- **Vestry Candidates**
  - Two parishioners have agreed to be candidates for the Vestry Class of 2025, and Fr. RJ is awaiting an answer from the third person.

## New Business

- **Housing Allowance Resolution**
  - The housing allowance resolution was read and reviewed.
  - Kent **motioned** to approve adoption of the housing allowance resolution. Beth seconded the motion, and the motion was approved unanimously.
- **Stewardship 2026**
  - The Stewardship Committee is looking for an assistant chairperson in 2025 who can take over in 2026.
  - The TENS materials will be used in 2025.
- **Amend Bylaws RE: Annual Meeting**
  - The Audit team recommended changing the date of the annual meeting to allow time to close the previous year's books before reporting to the parish. Financial information presented at the annual meeting is supposed to be the same as what is reported in the Parochial Report, which is due in March.
  - The suggested amendment (changes in **bold**) to Article III, Section 1 reads:
    - The annual meeting of members of the Parish, for the election of the members of the Vestry and for the transaction of such other business as may properly come before the meeting, shall be held on or before the **third Sunday of February** of each year **or on such other date and** at a time and place that may be designated by the Vestry.
  - Beth **motioned** to approve the suggested amendment to the Bylaws as presented. Joe seconded the motion, and the motion was approved unanimously.
- **2025 Fundraising Planning**
  - A Fundraising Planning meeting will be held for the various groups doing fundraising.

The meeting was adjourned at 7:22pm with a **motion** by Beth, seconded by Kent, and approved unanimously.

The next meeting is scheduled for Wednesday, January 8, 2025, at 6:00pm.

Joe will provide the Reflection and Prayer for the meeting.

Respectfully submitted,

Karen Violand  
Clerk