

St. Mark's Episcopal Church  
Vestry Meeting Minutes  
March 5, 2025

**Present:** Fr. RJ, Kent Clark, Sr. Warden; Beth Bletzacker, Joe Hoot, Marcia Tirpak (via Zoom), Patrick Watters, Rick Werren, Patrick Wilson

**Not Present:** Ken Jaeb, Kathy Wise, Jr. Warden

**Guest:** Charlie Kiesling, Treasurer (via Zoom); Geoff Gordon, Weaver Liaison

The meeting was called to order at 6:00pm by Kent. Joe provided the devotion.

Rick **motioned** to accept the minutes of the February 12, 2025, meeting. Patrick Watters seconded the motion, and the motion was unanimously approved.

### **Weaver Information**

- Geoff reviewed the history of Weaver and St. Mark's for the new Vestry members.
- Geoff would like to start a committee to explore how we can accommodate Weaver's desire to grow from Preschool - 5<sup>th</sup> grade to Preschool - 8<sup>th</sup> grade.
- A committee of 2-3 people is needed to meet once a month with Weaver to find a solution and explore options, or lack of options, to prepare for when their lease expires in August 2027.

### **Rector's Report**

- **Bishop's Visit on March 9.**
  - Vestry members are to meet with the Bishop after the reception following the service.

### **Wardens' Reports**

- **Senior Warden**
  - No report.
- **Junior Warden**
  - No report.

### **Liaison Reports**

- Sunday School is designing and making a banner for the 70<sup>th</sup> Anniversary Celebration. Livvy Mull is helping with the design.
- The Youth Group is meeting twice a month.
- We print our own greeting cards, and some are smeared and will need reprinted.
- Cluster dinners will be resuming, and a sign-up sheet will be posted in the Narthex.
- Sue Little is working on the SomeBunny YMCA Easter baskets.
- The Shrove Tuesday pancake supper was attended by 38 people, and \$200 in donations was collected for the fellowship fund.

## **Buildings and Grounds**

- **Kitchen Cleaning**

- Joe was approached by Carol about the condition of the kitchen floor and the need to have it cleaned on a regular basis. We contract with a commercial cleaner currently on an “every other month” basis (6 times per year) for virtually every other part of the church, but their services do not include the kitchen.
- On behalf of Buildings and Grounds, a **motion** was made to schedule an initial ‘deep cleaning’ of the kitchen for a one-time cost of \$120; then adding the kitchen floor to our regular cleaning service schedule at a cost of \$35 per visit. The addition of \$210 (\$35x6) would increase our annual cleaning budget from \$2,040 to \$2,250.
- Beth seconded the motion and the motion was approved.

- **Building Exterior**

- Joe discovered that the steel-on-brick window frames by the sacristy are loose and unstable. Because replacing the existing windows is expensive, Joe proposed covering up a portion of the windows with siding. There were concerns about aesthetics and blending with the existing architecture, and further discussion was postponed until the April meeting to allow time to gather more information. When a design is approved, Joe will ask the contractors bidding on the siding replacement to revise their estimates to include any additional area, as it should be done at the same time the siding is replaced so the materials will match.

The meeting was adjourned at 6:45pm with a **motion** by Joe, seconded by Beth, and approved unanimously.

The next meeting is scheduled for Wednesday, April 2, 2025, at 5:00pm. The earlier time will allow the Vestry to participate in the Lenten potluck supper and program.

Joe will provide the Reflection and Prayer for the meeting.

Respectfully submitted,

Karen Violand  
Clerk